

NorthBay

Position Description

Position Title:	Seasonal Grounds Worker	Location:	NorthBay
Department:	Grounds	FLSA Status:	Non-exempt
Reports Directly To:	Grounds Supervisor	Grade:	
Reports Indirectly To:	Facilities Manager	Job Code:	
Directly Supervises:	N/A	Bonus Program:	No
Indirectly Supervises:	N/A	Approved Date:	

SUMMARY: The Grounds Worker is responsible for the maintenance of all exterior areas.

ESSENTIAL DUTIES AND RESPONSIBILITIES: include the following. Other duties may be assigned.

1. Ensures all duties and activities relating to the maintenance and upkeep of the facility are carried out in an effective timely manner.
2. Maintenance of all lawns, trees, gardens, shrubbery and hardscapes including clipping and leaf removal.
3. Ensures that all sidewalks and parking areas are clean and clear from snow, ice, slush, etc.
4. Perform all other duties as assigned.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Ability to use required equipment, and implement all plans formulated by Grounds Management. Must be able to lift weighted material up to 75lbs, i.e. plants, bushes and small trees. Must possess the ability to bend over and push and/or pull equipment.

EDUCATION and/or EXPERIENCE:

Prior landscaping/ groundskeeping experience preferred.

SUPERVISORY RESPONSIBILITIES:

None

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Walking, standing, pushing, stooping, bending, stretching, and lifting of heavy loads. May be required to apply chemicals to landscape.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

May be exposed to occasional unsanitary conditions, unpleasant odors, and hazardous (concentrated chemicals).