



Dockhand/Waterfront Team Member Job Description

Position Title: Dockhand/Waterfront Team Member
Department: Waterfront
Reports Directly To: Waterfront Manager

Directly Supervises: N/A
Indirectly Supervises: N/A
Date: 05/10/2022

BACKGROUND

NorthBay Education is a non-profit organization providing large-scale, innovative education programs to public school students during the school year, and dynamic retreat experiences for summer guest groups. Headquartered in North East Maryland, NorthBay is the largest program of its kind, serving middle school students from Maryland and surrounding states with the goal of transforming lives and inspiring action.

NorthBay is seeking seasonal Dockhand/Waterfront Team Members to fill multiple part-time, seasonal positions with 10 – 30 hours available per week. Waterfront Workers assist in running a variety of activities including tubing, kayaking and sailing. These positions are a great fit for high school students, college students, or anyone looking for a fun, part-time job.

NorthBay is looking for motivated, independent workers with a willingness and ability to adapt quickly to changing environments/needs. Successful candidates must be familiar with, experienced in or have strong interest in power boats, boating, sailing, kayaking, canoeing or other water based activities and must possess or be able to obtain Maryland Safe Boating certificate.

ESSENTIAL DUTIES AND RESPONSIBILITIES: Other duties may be assigned.

- Assisting with the operation of marine activities including: tubing, kayaking and small boat sailing.
- Assisting with the maintenance and upkeep of all power boats, kayaks, sailboats as well as all waterfront equipment and facilities. This includes washing of boats and docks, small repairs, sanitizing, cleaning and other tasks as necessary.
- Establishing and maintaining positive and professional relationships with guests and coworkers.
- Enforcing all rules and guidelines; ensuring the safety of all guests and coworkers.
- Responding to any emergency situation including, but not limited to: drowning, injuries, adverse weather, etc

QUALIFICATIONS:

- Ability and willingness to work evenings, weekends and holidays.
- Be at least 16 years of age.
- Willing to submit to pre-employment drug test and criminal background check.
- Possess or be able to obtain Maryland Safe Boating certificate.
- Be familiar with, experienced in or have strong interest in power boats, boating, sailing, kayaking, canoeing or other water based activities.



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- Willingness to help with tasks outside of job description, as necessary.
- Team player with a pleasant and positive demeanor.
- Ability to follow directions.